

SHORT QUOTATION NOTICE

A4/104501/16

Collectorate, Thiruvananthapuram.

Dated: 17/03/17

Sealed quotations are invited for the supply of “8 laptops” (specification is mentioned in appendix 1)

The envelope containing the quotation should bear the superscription “quotation for the supply of 8 laptops for RR village offices” and should be addressed to Deputy Collector (General), Thiruvananthapuram.

The last date of receipt of quotations 20/03/2017 11AM, late quotations will not be accepted.

The quotations will be opened on 20/03/2017 2PM in the presence of such of tenderer or their authorized representatives who may be present at that time.

The supply must be completed within 2 days of purchase order and bill should be submitted on or before 23/03/17.

Product should be covered by on-site comprehensive warranty and back to back support from the OEM for a minimum period of five years.

Sd/-
Deputy Collector (General)
Thiruvananthapuram

To,

- 1.The notice board
2. NIC,Collectorate,Thiruvananthapuram.(for publishing in website)
- 3.Stock file

QUOTATION NOTICE

Quotation Number	A4/104501/16
Due date and time for receipt of quotations	20/03/2017 11AM
Date and time for opening of quotations	20/03/2017 2PM
Date up to which the rates are to remain firm for acceptance.	01/06/2017
Designation and address of officer to whom the quotation is to be addressed	Deputy Collector (General), Thiruvananthapuram
Superscription: Quotation for	Quotation for the purchase of laptop for 8 RR village offices

Sealed quotations are invited for the supply of the materials specified in the schedule attached below/overleaf. The rates quoted should be for delivery of the articles at the place mentioned below the schedule. The necessary superscription, due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of officer to whom the quotation is to be sent are noted above. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for delivery of the articles should also be mentioned. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected. The acceptance of the quotations will be subject to the following conditions:

1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight/a month after the acceptance of his quotation furnish 2.5 per cent of the amount of the contract as security deposit and execute an agreement at his own cost for the satisfactory fulfillment of the contract, if so required.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offerers expenses from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government

reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.

3. Samples, duly listed, should be forwarded if called for under separate cover and the unapproved samples got back as early as possible by the offerers at their own expenses and the Government will in no case be liable for any expenses on account of the value of the samples or their transport charges, etc. In case, the samples are sent by railway; the railway receipt should be sent separately, and not along with the quotation since the quotation will be opened only on the appointed day and demurrage will have to be paid if the railway parcels are not cleared in time. Quotations for the supply of materials are liable to be rejected unless samples, if called for of the materials tendered for are forwarded. The approved samples may or may not be returned at the discretion of the undersigned. Samples sent by V.P. Post or "freight to pay" will not be accepted.

4. No representation for enhancement of price once accepted will be considered during the currency of the contract.

5. Any attempt on the part of tenderers or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderers.

6. If any license or permit is required, tenderers must specify in their quotation and also state the authority to whom application is to be made.

7. The quotation may be for the entire or part supplies. But the tenderers should be prepared to carry out such portion of the supplies included in their quotation as may be allotted to them.

8. (a) In cases where a successful tenderer, after having made partial supplies fails to fulfill the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the Government shall thereby together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tenderer.

(b) Even in cases where no alternate purchases are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and balance alone shall be refunded.

(c) Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by Government and set-off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing Officer or Government or any other person authorized by Government.

9. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.

10. (a) Ordinarily payments will be made only after the supplies are actually verified and taken to stock but in exceptional cases, payments against satisfactory shipping documents including certificates of Insurance will be made up to 90 per cent of the value of the materials at the discretion of Government. Bank charges incurred in connection with payment against documents through bank will be to the account of the contractor. The firms will produce stamped pre-receipted invoices in all cases where payments (advance/final) for release of railway receipts/shipping documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank (i.e. counterfoils of pay-in-slips issued by the Bank) alone may be accepted as a valid proof for the payment made.

(b) The tenderers shall quote also the percentage of rebate (discount) offered by them in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

11. Any sum of money due and payable to the successful tenderer or contractor from Government shall be adjusted against any sum of money due to Government from him under any other contracts.

12. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.

Place: Collectorate, Thiruvananthapuram

Date: 17/03/17

Sd/-
Deputy Collector (General)
Thiruvananthapuram

Laptop

Usage: use of word processing, spreadsheets, e-mail, Internet browsing, web based applications and Multiple applications with graphics and multimedia performance essential for Web content, smooth graphics, and video, and data intensive e-Governance application.

- Processor: 64 bit Multi core x86 Processor with 4 threads having either of
 - BAPCO SysMark 2014 rating of 700 or above tested with memory of 8.0GB
 - PC Mark 8 Work Accelerated Score of 3450 or higher, tested with 8GB RAM.
- Chipset: Compatible
- Motherboard: OEM Compatible
- Memory: 4 GB DDR3 1333 RAM(or Higher) Expandable up to 8GB
- Hard Disk: 1.0TB, 5400rpm or Higher
- Display: LED Backlit Display
- Display Size: 14"-15.6"(As per Department requirement)
- Resolution: 1366X768 WXGA or Higher
- Wireless connectivity: IEEE 802.11b/g/n/WLAN integrated wireless, Integrated Bluetooth 4.0
- DVD Writer: Integrated DVD Writer 8X or above
- Speaker: Integrated Stereo Speaker
- Keyboard: Keyboard with Touch Pad
- Camera: Integrated
- Audio: Integrated High Definition Audio
- Expansion Port: 3USB, 1 USB3.0, 10/100/1000 Ethernet Card, RGB or Video or VGA/HDMI, Microphone, Stereo Headphone & other Standard features
- Power Supply: 230V, 50Hz AC Supply with rechargeable Battery Pack comprising of Li-Ion battery suitable for approx. 4hrs operation complete with battery charger / adapter
- Mouse: Optical Scroll mouse
- Carry case: Backpack to be provided
- Weight: Weight Less than 2.5Kg
- Warranty: 5 year comprehensive onsite warranty including battery and charger
- Certification: Energy Star 5.0/ Bureau of Energy Efficiency (BEE) certification, RoHS (Preferable)
- Operating System: ubuntu 16.04 with compatible drivers